

Employment Application

Last Name _____ First Name _____ Middle Initial _____

Permanent Address _____

City _____ State _____ Zip _____ Email _____

Phone 1 _____ Phone 2 _____

Today's Date _____

Have you ever been convicted of a felony? Yes _____ No _____ If yes, please explain:

Are you eligible to work in the United States Yes _____ No _____

If you are under 18, do you have a work permit? Yes _____ No _____

What type of employment are you interested in?

Full-time _____ Part-time _____ Summer only _____ Temporary _____

What position are you applying for?

Lead Teacher _____ Assistant Teacher _____ Float _____

Age you would like to work with _____

Cook _____ Maintenance _____ Other _____

What date are you available to start? _____

Employment History

Please provide a complete description for each job listed below. Start with your most recent job. List any changes in job title under the same employer as a separate position.

Employer _____ Dates employed: _____ to _____
Address _____ City _____ State _____
Job Title _____ Starting Wage _____ Ending Wage _____
Immediate supervisor and title _____ Phone Number _____
May we contact for a reference? Yes _____ No _____
Summarize nature of the work and responsibilities _____

Employer _____ Dates employed: _____ to _____
Address _____ City _____ State _____
Job Title _____ Starting Wage _____ Ending Wage _____
Immediate supervisor and title _____ Phone Number _____
May we contact for a reference? Yes _____ No _____
Summarize nature of the work and responsibilities _____

Employer _____ Dates employed: _____ to _____
Address _____ City _____ State _____
Job Title _____ Starting Wage _____ Ending Wage _____
Immediate supervisor and title _____ Phone Number _____
May we contact for a reference? Yes _____ No _____
Summarize nature of the work and responsibilities _____

Employer _____ Dates employed: _____ to _____
Address _____ City _____ State _____
Job Title _____ Starting Wage _____ Ending Wage _____
Immediate supervisor and title _____ Phone Number _____
May we contact for a reference? Yes _____ No _____
Summarize nature of the work and responsibilities _____

Education

High School _____
Address _____ City _____ State _____
Number of years attended _____ Diploma/GED Yes _____ No _____

Technical College _____
Address _____ City _____ State _____
Number of years attended _____ Major/Minor _____ Diploma _____

College _____
Address _____ City _____ State _____
Number of years attended _____ Major/Minor _____ Diploma _____

Graduate School _____
Address _____ City _____ State _____
Number of years attended _____ Degree _____ Diploma _____

Coursework and Training

Check any and all that apply to you:

Infant/Child CPR Training Yes _____ Expiration Date _____ No _____
Pediatric First Aid Training Yes _____ Expiration Date _____ No _____
"Intro to the Child Care Profession" or "Asst. Child Care Teacher" Yes _____ Completion Date _____ No _____
"Child Care Teacher" or "Skills & Strategies for the Child Care Teacher" Yes _____ Completion Date _____ No _____
Infant/Toddler Care Yes _____ Completion Date _____ No _____
Child Development Associate (CDA) Yes _____ Completion Date _____ No _____
Professional Credential Yes _____ Completion Date _____ No _____
Associate's Degree Yes _____ Completion Date _____ Degree _____ No _____
Bachelor's Degree Yes _____ Completion Date _____ Degree _____ No _____
Master's Degree Yes _____ Completion Date _____ Degree _____ No _____
Registry Level (if applicable) _____ Not on Registry _____

Additional Relevant Training:

Please attach transcripts, Registry Certificate and/or any other documentation for completion of coursework.